

## **NOTICE OF VACANCY**

**AUGUSTA, GEORGIA is presently in the process of recruiting for the position described below. Applications for the positions will be given and taken at the HUMAN RESOURCES DEPARTMENT on:**

**MONDAY - FRIDAY**

**9:00 A.M. - 4:00 P.M.**

**After the closing date, the applications will be referred to the respective department.**

<b>JOB TITLE:</b>	<b>Working Foreman Skilled</b>
<b>DEPARTMENT:</b>	<b>Utilities</b>
<b>SALARY:</b>	<b>\$29,394.00 Annually</b>
<b>BEGINNING DATE:</b>	<b>February 8, 2005</b>
<b>CLOSING DATE:</b>	<b>February 22, 2005</b>

### **MINIMUM QUALIFICATIONS:**

**5+ years in similar position or sufficient experience to perform principal duties and responsibilities, usually associated with completion of apprenticeship/internship. Considerable knowledge of mechanical systems. Proficiency in operating machinery. Mastery of mechanical skills. Good communication skills, both oral and written. Demonstrated ability to work independently. May supervise and/or train designated subordinate personnel. Possess or have ability to obtain a valid state operator/driver's license for the type vehicle or equipment operated.**

### **MAJOR DUTIES:**

**Supervises the routine maintenance of the water gates and mechanical equipment for the pumping station within the guidelines of department policies and regulations and supervisory instructions. Reports to Water Treatment Plant Supervisor II or other designated person and works with co-workers and employees to provide maintenance support. Rebuild/overhaul all plant equipment, pumps, chemical feeders, valves, etc. Effectively assists mechanics assigned to him on major repair jobs Report all defective non operational equipment to Supervisor.**

**ROOM 601, MUNICIPAL BUILDING**

**AUGUSTA, GA 30911**

**(706) 821-2306**

**We are an equal opportunity employer.**